

MINUTES

UTAH SOCIAL WORK BOARD MEETING

April 3, 2008

**Room 475 – 4th Floor – 9:00 A.M.
Heber Wells Building
Salt Lake City, UT 84111**

CONVENED: 9:08 A.M.

ADJOURNED: 1:33 P.M.

Bureau Manager:
Board Secretary:

Rich Oborn
Lee Avery

Board Members Present:

Tammer M. Attallah, Chairperson
Dennis R. Frandsen
Jean V. McAfee
Patsy Smith
Andrew Johnston

Board Members Excused:

Joyce Stowe-St. Clair
Mark de St. Aubin

DOPL Staff Present:

F. David Stanley, Division Director
Kent Barnes, Compliance Manager
Connie Call, Compliance Specialist

TOPICS FOR DISCUSSION

ADMINISTRATIVE BUSINESS: MINUTES:

Compliance Report – Connie Call

DECISIONS AND RECOMMENDATIONS

The minutes of March 6, 2008 were reviewed. Ms. Smith motioned to approve the minutes with changes, seconded by Mr. Frandsen. The motion carried unanimously.

Ms. Call reviewed the following probation reports.

#1. Ms. Barbara Snow is compliant. Mr. Oborn reviewed a letter with the Board regarding Ms. Snow's supervisor, Barbara Belnap. Ms. Belnap was unable to meet with the Board this month however, she has been

invited to meet with the Board at Ms. Snow's next interview. Mr. Attalla stated Ms. Snow was advised to bring her clients concerns or releases to this Board meeting.

#2. Mr. Ed Huntsman, non compliant. The Division has not received a supervisor report or employer report. He elected to have his drug screens through Global until his criminal probation is completed. After June 18, 2008 he will need to obtain his drug screens through this Division.

#3. Megan Heath, in compliance, however she is not working and does not need to meet with the Board at this time. Mr. Oborn stated the Division has received the report from Betty Ford and will review it later in this meeting.

#4. Theresa Schubach, non compliant. The Division has not received her employer evaluation however her supervisor report has been received. The Board reviewed the therapy report by Dr. Yelsa.
Note* it was determined during her interview her employer and supervisor reports are the same, making her in compliance with her Stipulation.

#5. Garison Jeppesen, New Probation Interview
Charges: Changed the Bureau of Criminal Identification (BCI) report and left a copy on the copy machine, charge was for Domestic Violence.
Ms. Call noted he failed to keep his appointment with the Board because there was a problem with his mailing address. The error was within the Division. He has two (2) essays he needs to complete.

#6. Enrique Velasquez, Probation Interview, non compliant. The Division received his Psychological evaluation. The Division still needs his employee evaluation and was asked to bring in a list of his continuing education for review and approval. Still need to know why he is still not turning in his employee evaluation reports.

APPOINTMENTS:

Dr. Charles Walton, URAP Manager

Dr. Walton introduced himself to the Board and provided training regarding interviewing probationers. After the training, Dr. Walton answered some questions and gave the Board a handout. Copies of the 'Probation Interview Outline' will be kept in the Boards binders.

Ms. Barbara Snow, Probation Interview

Ms. Snow presented herself to the Board. Mr. Attallah conducted the interview. Ms. Snow advised the Board she completed the psychological evaluation by Dr. Bruce Etringer and the Board should receive it soon. Ms. Barbara Belnap's letter and resume were reviewed. Mr. Frandsen motioned to accept Ms. Belnap as the Supervisor for Ms. Snow, seconded by Ms. Smith. The motion carried. Mr. Oborn advised the Board Ms. Belnap will meet with the Board in May. Ms. Snow advised the Board her clients are still uncomfortable signing the waiver the Board is requiring, noting they are victims of severe trauma. After talking with Ms. Snow the Board noted the supervision is required to sit in on at least two clinical sessions a month and review twenty percent of patient files and review records, address issues pertaining to boundary violations, dual relationships, transference and counter transference. The supervision of sessions is random. Ms. Call advised Ms. Snow the employer/employee forms need to be submitted by the 20th of the month. If she is not working in the field, then she needs to submit the employer report stating not employed at this time. The Board asked to see Ms. Snow in May 2008. **In Compliance**

Mr. Ed Huntsman, Probation Interview

Mr. Huntsman presented himself to the Board. Mr. Attallah conducted the interview. Mr. Huntsman advised the Board he is still not working in this field; however, he continues keeping his sobriety at the top of his list. The Board again expressed concerns regarding the ignition interlock being the only drug screening Mr. Huntsman is doing and asked Ms. Call to contact Mr. Williams and set up drug screening through his office. The Board noted when Mr. Huntsman's probation is ended in June, he will be

required to do his drug screens through this Division. The Division will need a letter from Mr. Williams stating his criminal probation has ended. The Board again reminded Mr. Huntsman the continuing education he needs to complete to be in compliance with his stipulation needs to be pre-approved by the Board. These continuing education courses are in addition to those required in statutes for renewing his license. Ms. Call advised Mr. Huntsman the employer/employee forms need to be submitted by the 20th of the month. If he is not working in the field, then she needs to submit the employer report stating no employer at this time.

The Board asked to see Mr. Huntsman in June 2008.

Not in Compliance

Megan Heath, Probation Interview

Ms. Heath is not working at this time, however she is in compliance with her stipulation, she will not meet with the Board at this time.

Theresa Schubach, Probation Interview

Ms. Schubach presented herself to the Board. Ms. Smith conducted the interview.

The Board meeting closed to the public to review the psychological evaluation for Ms. Schubach. A record was not made.

The Board noted it received her Supervisor/Employee report. Ms. Schubach advised the Board she has completed twelve (12) hours of ethics. The Board encouraged Ms. Schubach to continue the recommendations of the psychological evaluation. The Board encouraged Ms. Schubach to write an essay regarding how the continuing education courses she have taken have helped her and the impact her actions had on her clients. The Board asked to see Ms. Schubach in June 2008. **In Compliance**

Garison Jeppesen, New Probation Interview

Mr. Jeppesen presented himself to the Board. Ms. McAfee conducted the interview. After the Board introduced itself to Mr. Jeppesen, he briefly reviewed the reasons his license was placed on probation. Mr. Jeppesen stated the administrator at the facility has agreed to work with him. He is currently working at Highland Ridge Hospital. The Board advised Mr. Jeppesen it needs his supervisor's resume, for Board

approval, a letter from his supervisor stating he is willing to supervise Mr. Jeppesen and he has read and understands all requirements in the stipulation.

The Board advised Mr. Jeppesen he needs to have the Supervisor/Employer reports submitted by the 20th of each month for the first (1st) six (6) months then quarterly after that as long as he is in compliance with his stipulation. If his employment is terminated, he is required to submit the reports stating he is no longer working. The Board noted his Psychological evaluation needs to be completed within ninety (90) days and he needs to have two (2) essays completed within the first year. The Board asked to see Mr. Jeppesen in May 2008. **In Compliance**

Enrique Velasquez, Probation Interview

Mr. Velasquez presented himself to the Board. Mr. Frandsen conducted the interview. Mr. Velasquez advised the Board he is not employed as a clinical social worker. The Board advised Mr. Velasquez he needs to submit employer reports stating he is not working. These need to be submitted by the 20th of each month until he is working and then the reports need to be completed by his employer. He attended a workshop on March 14, 'Ethics in Action' and will be attending a workshop 'Contemporary Ethics and Legal Issues', on June 3rd, for seven and ½ (7.5) credit hours. The Board reminded Mr. Velasquez it needs to approve the continuing education courses before he attends the classes. After reviewing the continuing education course information submitted, Mr. Frandsen motioned to approve both courses, seconded by Ms. Smith. The motion carried unanimously. Mr. Velasquez clarified some incorrect statements made in the Psychology Evaluation regarding his history in the evaluation.

1. page 3, should be 'found it', not 'founded it'
2. page 4, he did not 'create' the program for Domestic Violence for Spanish speaking families.
3. page 5, within a year after his divorce he met and married.

The Board encouraged him to contact Dr. Janiece Pompa, in writing, and have him correct this information because it is part of his medical record and is subject to HIPPA.

The Board asked to see Mr. Velasquez July 2008

unless his status changes or his reports are not being received. **Not in Compliance**

Discussion:

The Board briefly reviewed Board expectations for probationers who are not in compliance more than two (2) times and felt it needs to set a standard, however, due to time limitations this discussion was tabled for another Board meeting.

DISCUSSION:

Use of Digital Signatures in Social Work – Mr. Oborn

Mr. Oborn advised the Board the Division is requesting the Board's input regarding the use of digital signatures because the Division has received several questions regarding the use of digital signatures.

The Board briefly discussed this noting a lot of mental health centers use digital signatures and felt continued use would be ok as long as the licensed individual is ensuring there are stringent filtering and security systems, passwords and in some cases special inscription software being used.

Application Review for Ms. Lisa Quistberg
for approval of practice methods course

The Board reviewed the DCFS practice coursework submitted with Ms. Quistberg's application. After discussing this in detail, the Board noted this course is geared towards children and does not meet all of the educational or supervisory requirements in statutes. The Board did not have any recommendations, however, it did suggest Ms. Quistberg contact the Association of Social Work Boards (ASWB).

Discussion:

The Board noted the industry is not meeting the community needs by providing more acceptable courses at a reasonable cost. The Board also noted a background in psychology or social work is needed to teach this course.

The Board meeting closed to the public to review the psychological evaluation for Ms. Heath. A record was not made.

The Board reviewed information regarding training

seminars from the Association of Social Work Boards (ASWB). Ms. McAfee and Mr. Johnston expressed interest in attending.

The Board meetings for 2008 have been scheduled:

May 1

June 5

July 17

August 7

September 4

October 2

November 6

December 4

ADJOURN:

Motion to adjourn at 1:33 P.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

May 1, 2008
Date Approved

(ss) Tammer M. Attallah
Chairperson, Utah Social Work Licensing Board

April 24, 2008
Date Approved

(ss) Richard Oborn
Bureau Manager, Division of Occupational &
Professional Licensing